

# Software Specifications

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**HUMAN RESOURCE MANAGEMENT SYSTEM**

Planet Hack Limited  
ELEPHANT ROAD, DHAKA




## Company Profile

<b>Company Name</b>	<b>Planet Hack Ltd.</b>
<b>Year of Established</b>	2018
<b>Type of Business</b>	Private Company
<b>Business Functions</b>	Website design, Software Development, Hardware Manufacturer
<b>Founder &amp; CEO</b>	Naimul Haque
<b>Corporate Office Address</b>	House no. 373, Elephant road, Plane Masjid Goli, Near Gausia Market, Dhaka 1205. Building name: Fancy Beauty Concept. PLANET HACK LTD.
<b>Member Of</b>	BASIS
<b>Website Address</b>	<a href="http://www.planethackltd.com">www.planethackltd.com</a>
<b>Company Email</b>	Primary: <a href="mailto:Planethacklimited56@gmail.com">Planethacklimited56@gmail.com</a> Sales Desk : <a href="mailto:planethack@outlook.com">planethack@outlook.com</a>
<b>Company Hotline</b>	Mobile no. : +8801984424277 / +8801701290756-58

House no. 373, Elephant road, Near Gausia Market, Dhaka 1205.  
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Mobile no.:+8801984424277  
Email:planethacklimited56@gmail.com | Website: www.planethackltd.com



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<b>Area of Expertise</b>	Website development, Software development , Email marketing ,SMS Marketing
<b>Motto</b>	Innovation Driven Tech Development
<b>Logo</b>	
<b>Mission</b>	To be the Giant Security Protocols in Virtual Platform Globally & Locally.
<b>Vision</b>	Planet Hack has remained a corner stone and original pioneer in the managed service industry, our vision for the latest advances to offer to our customers to improve work flow.

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## HR Management System

### Ideal For:

End-to-end workforce management functionalities | Recruitment & onboarding performance monitoring | Employee lifecycle management

This is a very easy-to-use HR Management system that helps you organize your Organization quickly, efficiently and with no hassle.

Our HRM system have a role with all the phrases of hire to retire process and ensure the managers to recognize what they have invested in smart staffing.

## Features of HR Payroll Software

### Profile:

This major module provides the Details information about the user. User can create profile with all the necessary information. This module also provide ta company locations and directions through map. User also can edit their information's.

### Setting:

In setting, customer can add information's for the outlook of the software. Information's like- Software Title, Address, Contact Information, Company Logo, Language, Currency and Necessary Photos.



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### **Employee Details:**

This module concentrates on providing all the necessary information's about each and every employee's that customer wants to keep record about the organization management. Add position, department, division and necessary documents of the employee is the core function of the module.

### **Training Details:**

In Training module different types of training details are added by the user. Type of training and type of trainer's information's can add here. This module also provides workshop details and schedules which is included by the user.

### **Payroll:**

In this payroll module system user manage salary templates of the employees. User can generate salary by employee's position, department and division. User can also provide salary slip and manage salary status by the information's of employee's working days, hours and etc.

### **Attendance:**

In attendance section user can keep record of employee attendance. It provides the option of tracking shift schedule and reschedules of the employee.

### **Leave:**

All kind of leaves record is listed here. Customer can grand or deny any leave appeal through this module. Also employee can drop there leave application to the admin user through this module.

### **Allowance:**

Each kind of allowance that a company provides these are listed in this module. Different types of allowance can be added and removed by the user in this section.

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### **Loan:**

Information of any kind of load that is related to the organization is maintained here by the user. This module also provides all the installments record.

### **Report:**

Loan status report of employee is maintained in this module by the user. User can view the loan status by the position and division of any employee.

### **Notice Board:**

It provides all the announcements/information updates that are given by the core user or management to the employee's.

### **Messenger:**

Conversation between employee's and managements can be create by this messenger module. Its keeps track of every chat history and documents those are give and take by the users.

### **Calendar:**

Date wise calendar is given in the module which is will show in the dashboard.

### **Activity Log:**

Any kind of information that which are updating in the system is showing in this module.

### **Users:**

Customer can add user for manage the system in this module.

### **Role & Permission:**

User can make role and user for the system through this module. This module also provide the access of set permission for user access.

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## Settings:

Through this module user can change the total outlook of the system. By general section user can change the

## MODULES OF HR & PAYROLL

### Dashboard:

In generally a dashboard is a short description of the whole system. The core panels are listed below-

- Users
- Salary Information
- Leave Application
- Loan
- Employee status
- Notice Board
- Message/Chat
- Language Switch
- Activity Log
- Weather forecasting
- Calender

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## **Employee:**

In this module user can update information's about employee. Given phrases are can be added in this module-

- Position
- Department
- Division
- Employee's basic info
- Documents(Employee related documents can be managed here)

## **Training:**

In this module various types of trainings can be enlisted by user. Trainer's information also given here. User also add workshops for employee. Included phrases are given below-

- Training Types
- Trainers Details
- Workshops

## **Payroll:**

In payroll section user can manage salary template of employees. Generate salary of employees. User also can Manage Salary section through this module. Included phrases are given below-

- Salary Template
- Payment Slip
- Salary Generator
- Manage Salary

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## **Attendance:**

Employee attendance records are taken through this module. Included phrases are-

- Attendances
- Shift Schedules
- Shift Reschedules

## **Leave:**

Holiday list, leave types and leave applications are maintained through this module. Included phrases are-

- Holidays
- Leave Types
- Leave Applications

## **Allowance:**

Some companies provides allowance facilities. There are different types of allowances. These type of allowance can be managed by this module.

## **Loan:**

In this module a user can keep record of employee's generated loans history. Also can keep track of their installments to remind when it's needed. Included phrases are-

- Grant loan
- Installments

## **Report:**

Loan status report of employee is maintained in this module by the user. User can view the loan status by the position and division of any employee.



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## Role & Permission:

User can make role and user for this system through this module. Here user can set permission access for different users and roles. Included phrases are-

- Role
- User Roles
- Role permissions
- User permissions

## Facilities of Features

- Unlimited Users with unlimited roles
- Free access location
- Unlimited browser access
- Individual user panel with secure access
- Low cost & user friendly system

## Development Tools

- HTML5
- CSS
- SASS
- JavaScript
- JQuery
- PHP
- Laravel
- Vue Js

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## OUR Other Applications



### Sales Automation

Complete Sales Automations Software  
with Branch Managements



### Parlour Management

Maintain your parlour with our  
software. One stop solutions for all  
parlour with branch



### Restaurant Management

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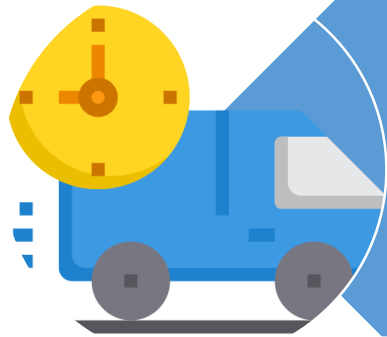
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## Enterprise Resource Planning(ERP)

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## Vehicle Automation

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## Pharmacy Management

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## OUR CLIENTS



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